**Child Safeguarding Risk Assessment**

**(of any potential harm)**

| **List of School Activities** | **Risk Level** | **The School has identified the following Risk of Harm** | **The school has the following Procedures in place to address risk identified in this assessment** |
| --- | --- | --- | --- |
| Training of school personnel in Child Protection matters | High | Harm not recognised or reported promptly | Child Safeguarding Statement & DES procedures made available to all staff  DLP& DDLP attended PDST face to face training  All Staff viewed Túsla training module & any other online training offered by PDST  BOM records all records of staff and board training |
| One to one teaching | Med | Harm by school personnel | School has policy in place for one-to-one teaching (see special education policy)  Open doors  Glass in window  Connecting door to main classroom-(slightly open) |
| Sensory Room | Med | Harm by school personnel | Open door at all times if with a child on a one-to-one basis |
| Care of Children with special needs, including intimate care needs | High | Harm by school personnel | Policy on Intimate care and Toileting- |
| Toilet areas | High | Inappropriate behaviour | Policy on Intimate Care and toileting  Supervision policy |
| Integration and inclusion | Med | Aggressive, threatening behaviour towards children, teacher in mainstream class | See Code of Behaviour and Integration and Inclusion Policy |
| **List of School Activities** |  | **The School has identified the following Risk of Harm** | **The school has the following Procedures in place to address risk identified in this assessment** |
| Curricular Provision in respect of SPHE, RSE, Stay safe. | Med | Non-teaching of same | School implements SPHE, RSE, Stay Safe, Well Being in full |
| LGBT Children/Pupils perceived to be LGBT | Low | Bullying | Anti-Bullying Policy  Code of Behaviour |
| Children doing Jobs outside of class | Low | Harm by school personnel, bullying | Children wear Job Tags  Children sent generally in two’s  Security Cameras on corridors  Due to COVID-19 children are not “doing jobs “this school year (continuing) |
| Daily arrival and dismissal of pupils | Med | Harm from older pupils, unknown adults on the playground | Principal and Deputy Principal supervise from 9:10am-9:20am  A number of S.N.A.’s are on yard in the morning from 9:10 am  Dismissal supervised by Teachers  Due to COVID-19- SPECIFIC ARRIVAL and DISPERSAL see COVID Risk assessment (continuing) |
| Managing of challenging behaviour amongst pupils | High | Injury to pupils and staff | Cara Training Consultancy for all staff- Sept 2017  Sensory Room/Individual Safe Space  Individual Behaviour Plan-strategies  Health & Safety Policy  Code Of Behaviour/ Red/Yellow Card System  Parents contacted if appropriate |
| **List of School Activities** |  | **The school has identified the following Risk of Harm** | **The school has the following Procedures in place to address risk identified in this assessment** |
| Sports Coaches | Med | Harm to pupils | Garda Vetted  Code Of Behaviour  Class Teacher always present  All outside coaches have been trained and follow Coaching COVID-19 Guidelines specific to their sport and complete contact tracing form at each visit(continuing) |
| Clergy  Confession | Med  Low | Harm to pupils  Harm to pupils | Class teacher present  Supervising adult present,  Door always slightly open with child visible to the adult outside  School Masses – groups of 50% capacity or less in compliance with COVID-19 recommendations (to be reviewed as changes in recommendations occur) |
| Students participating in work experience | Low | Harm by student | Garda Vetted by their own school, College  Teacher always a presence in the room  Work Experience Policy  Child Safeguarding Statement.  T.Y. Students accepted for the school year 2021/2022 must be fully vaccinated.(student teachers need to be fully vaccinated).T.Y. students will be given a timetable to minimise crossing of bubbles and pods |
| Recreation breaks for pupils | High | Harm by other children, bullying | Designated Play Areas Majority of classes stay in their class bubble, 6th class and 4th class are allowed to play soccer at break together as the game is outdoors.  S.P.H.E., Stay Safe Programme  Code of Behaviour- Card System  Supervision Policy |
| Classroom teaching | Low | Harm to pupils by school personnel and by other pupils-bullying | All staff Garda Vetted  Code of Behaviour  Child Safeguarding Statement & DES procedures made available to all staff |
| 1-1 Teaching SET | Low | Harm to pupils by school personnel | Room with a glass panel window on the door for visibility. Otherwise, the door of the room in which they are working should be left open for the duration. Any blinds etc, on the glass panel on the door, should be opened for the duration also. Only staff members who are all vetted, will engage in 1:1 activity. The principal is responsible for ensuring that any visitors who are to work with children on a 1:1 basis are appropriately vetted (social distancing due to COVID-19) |
| Outdoor teaching activities | Low | Harm to pupils by school personnel  Harm by other children, bullying | Code of Behaviour  Adequate Supervision  Well structured activities |
| **List of School Activities** |  | **The school has identified the following Risk of Harm** | **The school has the following Procedures in place to address risk identified in this assessment** |
| Sporting Activities | Low | Harm to pupils by school personnel  Harm by other children, bullying | Code of Behaviour  Adequate Supervision  Well-structured activities  Tag Rugby/Futsal, Zumba,GAA coaching – following Covid 19 sports guidelines  Cumann na mBunscol-will follow COVID-19 guidelines |
| Homework club/evening study | Low | Harm to pupils by school personnel  Harm by other children, bullying | Code of Behaviour  Staff member- garda vetted  Cancelled for the moment due to COVID-19 |
| School outings | Med | Harm by other outside school children /venue staff or our own children | Adequate supervision  Code of Behaviour  Well structured activities  Teacher Presence  Bus size appropriate -following Covid guidelines |
| Use of toilet/changing/shower areas in schools | Med | Harm to pupils by school personnel | Child Safeguarding Statement & DES procedures made available to all staff  Staff Garda Vetted  Intimate Care and Toileting Policy |
| Annual Sports Day | Low | Harm to pupils by other pupils or school personnel | Well structured  Well supervised- 2 adults minimum per class  No outside individuals  Code of Behaviour |
| **List of School Activities** |  | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** |
| Fundraising events involving pupils | Med | Harm to pupils by outside personnel | Well structured  Well supervised- Class teacher always present  Code of Behaviour  Cancelled due to COVID-19 till further notice |
| Use of off-site facilities for school activities | Low | Harm to pupils by each other/ by outside children/ personnel | Adequate Supervision  Class Teacher present  The offsite organisers will ensure that only authorised personnel have contact with the children |
| School transport arrangements including use of bus escorts  Parking in Teachers Car Park  Private Bus | Low  Med | Harm to pupils by each other/ by school escort  Accidents due to moving cars  Children run out on the road while waiting  Children run after bus as it pulls in | All escorts are Garda Vetted  Always 2 adults- driver and escort-Buses arrive at 9:05-Pick up 2:50pm  Children stay seated in their seats using safety belts  Children wait where the bikes are parked till bus arrives  SNA supervises till bus arrives |
| Administration of Medicine  Administration of First Aid | Low | Pupils cause harm to themselves or to others  Staff cause harm | Critical Illness Policy-Care Plan in place for child(ren)  All Inhalers stored under teachers' care. Record kept of usage by children  Staff trained for administration of medication for Epilepsy, diabetes, epipen  Healthy Eating Policy-nut ban |
| Prevention and dealing with bullying amongst pupils | Low | Harm by other children, bullying | Anti bullying Policy-Restorative Practices  Code of Behaviour  S.P,H.E. Lessons/Friendship Week |
| **List of School Activities** |  | **The school has identified the following Risk of Harm** | **The school has the following Procedures in place to address risk identified in this assessment** |
| Training of school personnel in child protection matters | Low | Uninformed of proper practice and procedures  Inadequate reporting, recording, investigating | Tusla-PDST on line training modules  Child Protection Guidelines  Children First  Face to face training for DLP and DDLP |
| Use of external personnel to supplement curriculum | Low | Harm to pupils by outside personnel | Garda Vetted- (where appropriate-if a once off visit-teacher is present) (Fill in Contact Tracing Form- Limit Bubbles, use of protective mask)  Well structured activities  Teacher present |
| Care of pupils with specific vulnerabilities/ needs such as   * Pupils with special needs * Pupils from ethnic minorities/migrants * Members of the Traveller community * Lesbian, gay, bisexual or transgender (LGBT) children * Pupils perceived to be LGBT * Pupils of minority religious faiths * Children in care | Low | Harm by school personnel, other children | Anti bullying Policy  Code of Behaviour  Adequate Supervision  S.P.H.E. Lessons, Stay Safe Programme |
| **List of School Activities** |  | **The school has identified the following Risk of Harm** | **The school has the following Procedures in place to address risk identified in this assessment** |
| Recruitment of school personnel including –   * Teachers * SNA’s * Caretaker/Secretary/Cleaners * Sports coaches | Low | Harm not recognised or properly or promptly reported | Child Safeguarding Statement & DES procedures made available to all staff  Staff to view Tusla training module & any other online training offered by PDST  Garda Vetted |
| * External Tutors/Guest Speakers * Volunteers/Parents in school activities | Low | Harm not recognised or properly or promptly reported | Teacher is present (Fill in Contact Tracing Form- Limit Bubbles, use of protective mask) |
| Use of school premises by other organisation during school day | Low | Harm to pupils by outside personnel | Adequate Supervision  Garda Vetted  Follow COVID Guidelines |
| Use of Information and Communication Technology by pupils in school | Med | Bullying  Inappropriate viewing or information | ICT policy, AUP Policy (updated due to COVID-19)  Internet Block-Schools Broadband Programme filtering system  Anti-Bullying Policy  Code of Behaviour |
| Use of side door for unannounced entry | Low | Harm to pupils | Lock put on external gate  Sign-**No Entry**- put on door  Note to parents to use front door only  Updated Visitors Policy-including Parents/Guardians –due to COVID-19) |
| Student teachers undertaking training placement in school | Low | Harm to pupils | Garda Vetted  Class Teacher Present Student- fills in appropriate forms, stays with the one class bubble for the duration of the Teaching Practise |
| **List of School Activities** |  | **The school has identified the following Risk of Harm** | **The school has the following Procedures in place to address risk identified in this assessment** |
| Use of video/photography/other media to record school events | Low | Inappropriate use of pupil images | Parental Permission  Children’s names never used  Group Pictures rather than individual  Photo Storage centralised on a secure cloud. |
|  |  |  |  |
| Car Parking | Med | Harm to pupils on the ASD buses and school staff  Harm to staff cars | A staff rota is organised – 17 spaces will be allocated  Week on week off rota  Principal, deputy principal will have an allocated parking space.  Secretary will be allocated a space as travels to the bank with large sums of money.  Staff members with a medical condition/heavily pregnant will be allocated a space.  Alternative car parking- Church carpark/GAA- on funeral days |
| Parents Association | Low | Harm to pupils | Any parents involved in school activities will be Garda Vetted |
| Visiting Personnel e.g. Sales reps, Clergy, Gardaí | Low | Harm to pupils /staff | Security cameras on corridor  Accompanied along corridor  Class teacher always present  Sign in/out  Follow all Covid guidelines |

**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management March 2018*.* It will be reviewed as part of the school’s annual review of its Child Safeguarding Statement.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairperson, Board of Management

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Principal/Secretary to the Board of Management