**Bus Safety Policy**

It is the policy of the Board of Management of St. Colman’s that all buses/coaches used to transport our pupils meet the highest standards.

**Hire of Buses/Coaches:**

It shall be a condition of hire that a company hired by the school shall have available **if requested** the following items;

* A written guarantee that seatbelts are fitted and in working order
* A copy of the licence of any driver intending to transport our pupils
* A copy of the insurance certificate for any bus/coach used for transporting our pupils

##### A copy of the Dept. of Public Enterprise Safety Inspection Report for each bus/coach used for transporting our pupils

The Board of Management has also determined that, in the event of a bus/coach arriving without seatbelts as promised, that the trip will be postponed. We understand the upset this may cause our young pupils but feel that parents will respect our common desire to put safety above all considerations.

St. Colman’s normally hire buses from Carroll’s Coaches, Tullamore Co. Offaly

The behaviour of children while on a bus/coach must also meet the highest standard and we commend them and their teachers on the fact that this has not been a problem for us in the past. However we wish to make the following clear;

* That children must remain seated at all times
* That seatbelts must be worn at all times
* That children must obey the instructions of their teachers at all times
* That children may not eat or drink on a bus/coach unless given permission to do so by their teacher
* That children must enter and exit a bus/coach quietly and in an orderly manner
* That children must be mindful of other bus users
* That children who consistently disobey the above rules will not be permitted to travel with the school on trips
* Children travel to and from their destination on the one bus should there be more than one bus

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